

## Lead Editor

### Research and Practice in Intellectual and Developmental Disabilities

Research and Practice in Intellectual and Developmental Disabilities (RAPIDD) is one of the official journals of the *Australasian Society for Intellectual Disability (ASID)*. The term for the current Editor, Professor Chris Bigby, is expiring soon and ASID is now calling for applications for the honorary position of Lead Editor for RAPIDD. The Lead Editor will be appointed for a period of three years and must be a member of ASID throughout their tenure.

Becoming the lead editor will be rewarding and fulfilling experience where the successful applicant will have the opportunity to build new networks, develop and promote research and practice in the field of intellectual disability, and be recognised as a significant figure within the wider academic community. This role is a great opportunity for an academic with a demonstrable research background in intellectual disability, and who also has the commitment, capacity and ability to guide the future development of the journal.

As part of this role, the successful applicant will be responsible for the oversight and administration of a rigorous peer review process that delivers an agreed amount of content of suitable scope and quality within an agreed publication timeframe. They will be supported by, and need to mentor as appropriate, an Editorial Board and a paid Editorial Assistant. The Lead Editor will be a strong advocate for the journal in the general intellectual disability sector, including at events and conferences. They will be required to proactively seek out opportunities for journal development, including coordinating special issues and article collections.

The Lead Editor will be directly responsible to the Australasian Society for Intellectual Disability (ASID) Journals Committee, with an annual review of performance being undertaken by the ASID Executive or their nominated delegates. The Lead Editor will attend scheduled ASID Journals Committee meetings to present and discuss plans for the journal's immediate, medium- and long-term development.

It is proposed that the role will formally begin on the 1st October 2025, however negotiation around this timeframe may be possible with the successful applicant. The term for the Lead Editor will be three years from the time of commencement.

Applicants are requested to submit a formal written application, along with a current CV, to the ASID Secretariat at: [secretariat@asid.asn.au](mailto:secretariat@asid.asn.au). The application should specifically address the Lead Editor – Selection Criteria (see below). Applications will be assessed by a sub-committee composed of an independent Chair and members of the ASID Journals Committee. This sub-committee may then choose to do an online interview with short-listed applicants.

The closing date for applications is 5.00pm on 8 August 2025.



## Lead Editor – Selection Criteria

### Essential Criteria

1. A clearly articulated vision of, and enthusiasm for, the continuous development of the *Research and Practice in Intellectual and Developmental Disabilities (RAPIDD)*.
2. Experience in academic publishing as both a researcher and in journal editorial roles, such as an Editorial Board Member or Guest Editor of special issues.
3. Familiarity with all stages of the publishing process, including experience in working effectively with independent peer reviewers.
4. Demonstrable capacity to devote time each week to the role, and to attend ASID Journals Committee meetings and training sessions as needed.
5. The ability to ensure all submitted manuscripts are initially evaluated for relevance and appropriateness in a prompt, consistent and professional manner.
6. The ability to confidently use an online peer review management system and ensure members of the Editorial Board do the same.
7. The ability to read, summarise, and make decisions based on independent reviewer reports, and to communicate promptly, consistently and professionally with author/s throughout the peer review process.
8. A commitment to engaging promptly and efficiently with the ASID Journals Committee to implement necessary processes and improvements.
9. A strong commitment to ethical rigour and knowledge of the COPE guidelines to ensure that the journal adheres to strict ethical standards at all times.
10. An ability to proactively lead the journal's Editorial Board, including training, mentoring and coordinating Editorial Board meetings.

### Desirable Criteria

1. A proven track record as a key opinion leader and known figure within the field of intellectual disability in Australia and/or overseas.
2. Active involvement in academic networks through conference attendance and experience of networking through social media.
3. Knowledge of and commitment to the open access publishing environment.
4. A demonstrable history of completing peer reviews for the ASID journals (JIDD and/or RAPIDD).